

Position Description

675 Reduced Half Time Member

Tongue River and Rosebud Battlefield State Parks



Term of service: May 18, 2015 – September 18, 2015

Service schedule: Member will serve a minimum of 690 hours over an 18 week term, averaging 42 hours per week with 40 hours of holiday, vacation or sick time

Position Summary:

Tongue River State Park (TRSP), located on the Montana-Wyoming border, is a high use, water-based recreation site, hosting about 80,000 visitors per year. Sheridan, Wyoming is the closest city being 30 miles away and Billings, Montana is about 130 miles away. TRSP offers fishing, boating, jet skiing, swimming, camping and relaxing in the outdoors. It is an extremely popular park serving a large region, since it offers warm water species fishing, such as crappie, walleye, and northern pike; which is relatively unusual in the West. The member will be working to help increase volunteer efforts at TRSP as well as increase recruitment of camp hosts. The member will establish camp fire programs to be given on a regular basis for visitors who aren't necessarily water sports enthusiasts including renovating our small interpretive plaza/amphitheatre.

Rosebud Battlefield State Park (RBSP) is a National Historical Landmark, established to remember the Battle of the Rosebud, "Where Sister Saved Her Brother", which took place on June 17, 1876 and is associated with the Battle of the Little Big Horn. RBSP is 3,052 acres, with limited management resources and relatively few visitors, many of whom are passionate about the Great Sioux Wars. The experience for the member at RBSP will be varied and needs a creative mind as well as someone with an anthropology background. To aid the member will be our Site Steward who will team with the member for many of the activities. History, archeology, forensics, range management, interpretation, liaison with the Cheyenne and Crow Tribal governments, and weed control issues will be the focus for the member.

Montana State Parks AmeriCorps members perform capacity building activities. Their service revolves around the program goals listed below in order to ensure that they do not displace workers or take part in any prohibited or unallowable activities as outlined in AmeriCorps regulations. Montana State Parks AmeriCorps members *will* likely participate in activities that involve recurring contact with vulnerable populations.

Member will contribute to the following program goals:

- Improve park land
- Expand educational and interpretive programs
- Increase volunteer capacity*
- Enhance outreach and awareness of state parks
- Participate in service activities including National Days of Service**



- Respond to disasters, when called upon to do so by the program

Specific Position Responsibilities:

- Boost the number of volunteers helping the parks to host special projects/events, and to help with land improvements at the parks.
- Help control/mitigate noxious weeds by locating and mapping with GPS weed infestations. Control will be through chemical application, pulling weeds and transplanting biological controls.
- Develop an advertising plan to recruit volunteers and camp hosts for both Parks.
- Contribute to ongoing archeological surveys.
- Monitor and document conditions of existing petro glyphs and battle sites.
- Calculate forage production and usage on grazing allotments.
- Develop trail plan.
- Develop interpretation programs for both Parks.
- Team with Site Steward.
- Develop liaisons with Tribal Governments.
- Perform other AmeriCorps-related duties, as assigned.

Minimum Requirements:

- Over 18 with a high school diploma or GED; college degree or equivalent work experience preferred
- A United States citizen, United States National, or legal permanent resident alien
- Demonstrated leadership skills
- Ability to take initiative, handle multiple projects, track details essential to project completion, analyze information, and meet deadlines
- Strong ability to communicate effectively orally and in writing with diverse groups of people
- Demonstrated ability to work independently and as part of a team
- Basic computer proficiency
- Passion for the outdoors and enthusiasm for enhancing Montana's state parks
- A driver's license and personal means of transportation within the state of Montana
- Must pass a national service criminal history check

Benefits:

- Living allowance of \$4,050 over 18 week term of service
- An AmeriCorps Education Award of \$2,150 upon successful completion of service. This award can be used to pay education costs at qualified institutions of higher education, for educational training and resources, or to repay qualified student loans. Members aged 55 and over may transfer the education award to a child, grandchild or foster child.
- Eligible for deferment on qualified student loans

- Experience and training working in the fields of outdoor recreation, parks management, interpretive services, education, community outreach, and volunteer management
- Opportunity to live, work and be part of the team amid the natural wonders and cultural heritage of Montana State Parks

* Volunteer activity facilitated by AmeriCorps members supports the management and operation of State Parks. These activities do not include any prohibited or unallowable activities as outlined in AmeriCorps regulations.

**Service activities will center around the preceding program goals as well as provide unique opportunities for members to engage in service to non-profit community organizations that provide support to those in need, including victims of national disasters, individuals and families in poverty, veterans, homeless animals, and other groups. Service projects will take place on and around designated National Days of Service as well as other AmeriCorps organized events, such as member trainings. Service activities will not include any prohibited or unallowable activities as outlined in AmeriCorps regulations.

The Montana State Parks AmeriCorps Program, as administered by the Montana Department of Fish, Wildlife and Parks, shall provide equal access to opportunities provided by the Program and shall not discriminate against any person because of race, creed, color, religion, sex, national origin, age, physical or mental disability, sexual orientation, or gender identity. Minority candidates are encouraged to apply. Reasonable accommodations will be provided for qualified individuals with known disabilities unless doing so would result in an undue hardship. The accommodation must be essential for the Member to perform his/her service successfully. Funds for reasonable accommodations are available for use by members with disabilities who have been offered a position with an AmeriCorps Program and require an accommodation to fulfill the essential functions of their service.

Applicant Certification

I certify that I have reviewed this Position Description and understand the general roles and responsibilities of this Montana State Parks AmeriCorps position

Member Name _____

Member Signature _____

Date _____